

## **Student/Parent Textbook Guidelines and Responsibilities**

The district provides each student with an adopted textbook. Each student is issued a textbook with a unique barcode number and students must return that textbook with the same barcode. **Textbooks are on loan to students and must be returned in good condition.**

*Ed. Code Section 48904(a) (1)* holds students, parents or guardians responsible for the cost of replacing textbooks (\$60 - \$190 per textbook) that are defaced/damaged or not returned including lost or stolen textbooks. All replacement costs and damage fines must be paid in **cash**. Be sure to review each textbook when it is checked out to you and report any previous damage.

### **Please follow the guidelines below:**

- Write your name on the inside cover as soon as it is checked out to you.
- Cover textbooks to keep them from incurring serious damage.
- Do not let your friends borrow your textbooks because YOU are responsible for each textbook on loan to YOU.
- **Important Note:** Even if a teacher allows a student to keep books in the classroom, **the student is still responsible for his/her books.**

### **Student and Parent Responsibilities:**

- Students must return/pay for all their textbooks before withdrawing/checking out to another school or program including within the Sweetwater Union High School District. *Ed. Code Section 48904(b)(1)* allows schools to withhold student grades, diploma and transcripts.
- Students must return/pay for all their previous year's textbooks before the new school year begins.
- Students must return/pay for all their textbooks before they are allowed participation in extra curricular activities (athletics, dances, field trips) including promotion and graduation ceremony.
- Incoming students must return/pay for their previous school's textbooks before the new school year begins.

### **Failure to return/pay textbooks will result in (Ed. Code 48900-48927; BP 6161.2):**

- Students will be placed on the non-privileged list until the entire debt is cleared.
- Students will not be allowed to participate in extra curricular activities (athletics, dances, field trips) including the promotion and graduation ceremony.
- School will withhold grades, transcripts, attendance records, promotion certificates and graduation diplomas.

**Textbooks Online Option** - Students may have an option to use online (via internet) textbooks instead of printed version if the textbook is available online and student has a computer/internet at home. Parent signature and other requirements apply. See website: <http://curriculum.suhsd.k12.ca.us>